

**Hunt County Woodturners
Board Meeting Minutes
December 7, 2023**

The meeting was held at Wesley United Methodist Church. A Zoom link was provided by Sully Sullivan and the Zoom meeting was conducted by Howard Wellspring.

Club members Attending in Person: Lee Craft*, Alain Schwarz*, Mark Spencer*, Howard Wellspring*, Gene Wellspring, Sheryl Sanders, Tom Nehl, Burt Andrew*.

Club members Attending through Zoom: Sully Sullivan, Doug Balzer*, Cynthia Balzer

Board Member(s) absent: Rod Brumlow*

[Voting board members indicated *. A quorum of board members was in attendance.]

The Meeting was called to order at 5:50pm with HCW President, Lee Craft, presiding.

Note: The meeting (scheduled to start at 5:30pm) started late as the result of severe traffic problems on I-30 and late arrival by several board members. Rod Brumlow arrived after the meeting adjourned.

Items of Business

- **Board Meeting minutes from November 2, 2023:**

Alain Schwarz made a motion to accept the minutes, with no changes, from the November 2, 2023, board meeting. The motion was seconded by Mark Spencer. Motion passed.

- **HCW Website Development**

- Howard Wellspring has accepted the role of Webmaster and with assistance from Carl Gideon has already partially developed a preliminary site. After the meeting adjourned Howard showed his progress on-screen, during which the board discussed site features and plans.
- Another meeting with Carl, including Howard, Mark, and Burt will likely be scheduled for a day during the week of 12/11 if it can be arranged.
- Carl has graciously funded the primary costs of the website. Burt will supply a letter to Carl that will document, for Carl's tax purposes, his donation to HCW of \$734.67.

- **Christmas Party, WUMC, Saturday Dec 9, starting at 6:00pm**

- Cynthia reported that Christmas party plans are essentially in place. A few last-minute changes to the schedule will be made due to Gary Sander's expected absence. An updated schedule will be sent out on Friday, Dec. 8.
- Event setup at the church will be at 1:00pm on December 9. Volunteers are asked to simply show up to help, i.e. no sign-ups.
- About 90 individuals have so far signed up, including family members.
- The Penny Raffle is now fully funded. Members will not have to be present to win.
- Members will have the option to make payments through Paypal invoicing (will require coordination with Mark at the conclusion of the event). Mark may also be prepared to accept credit cards, TBD.
- Rules/guidelines/comments from WUMC (letter received by Lee from WUMC business administrator on December 7) regarding HCW's Christmas party:
 - WUMC suggested a donation amount for use of their Fellowship Hall at \$410. The Board opted to pay \$350, after consideration of \$75 already paid for the regular

meeting room (unused in December) and after discussing the cost and availability of other equivalent venues.

- The letter outlined requirements concerning setup and tear-down of space, handling of trash, services not provided, use of the kitchen, and security.
- **Upcoming Club Demonstrations and Open Shops**
 - As usual, the Christmas party will replace the regular December meeting and Open Shop.
 - Upcoming planned club meeting demos:
 - January: TBD, i.e. no longer Gary Sanders. Alain plans to check with our new member, Brian Shrader.
 - February: Cory White
 - March: Derek Weidman on lathe chainsawing.
- **Financial (Mark Spencer)** [Financials were sent to the Board members one day in advance and were presented actively on-screen during the meeting.]
 - Mark presented a 2023 Budget Summary through November, and the Check Register as of end of November 2023 (starting Sept 2022).
 - Overall reserves, including deposits and petty cash, remain at \$32.9K.
 - November expenses were greater than income by \$888; year-to-date income shows greater than expenses by \$4,258.
 - The main income items in November consist of membership dues, the penny raffle, and the monthly raffle. Note: Membership dues paid in 2023 for 2024 will be subsequently moved to 2024.
 - The primary expenses in November included event expenses (segmenting class), Christmas party, penny raffle, and payment for storage building rental (including insurance).
 - November's ending check register balance, \$6,851.88.
 - Mark confirmed that two CD's, each valued at \$2,897.27, are due to mature on Dec 19, 2023. He will evaluate rates, most likely combining the two and reinvesting with a better return.
 - Mark presented his continued work on the 2024 budget utilizing a comparison spreadsheet (2024 Budget vs 2023 YTD Actuals), and a calculation spreadsheet. Several changes were made during the meeting as items were discussed. Several items of particular interest:
 - Made upward adjustment to amounts allowed for the website, Zoom, and next year's Christmas party location costs.
 - Mark will break out budgeted items into greater detail for presentation in January.
 - The decision was made to defer 2024 budget approval until January after installment of the new 2024 Board.

The meeting adjourned at 7:14pm.